

Ames Professional Administrative Support Services (APASS)

RFP NNA15538623R

QUESTIONS and ANSWERS SET 6

1. Is a SECRET security clearance necessary for the Librarian position and/or any other positions?

Reference: Attachment J.1(b)(4) Section 4.4

The Librarian position may be required to obtain and maintain a Secret Security clearance, which will be specified on a contract task order. See Section 4.4 of the posted updated Attachment J.1(b)(4), dated 7/20/2015. No other position is anticipated to obtain and maintain a Secret Security clearance.

2. What level of cataloging standards detail do the ARC libraries require? MARC21 format? Have the ARC libraries implemented the RDA standards?

Reference: Attachment J.1(a)(1) SOW Section 4.4

The ARC libraries use the MARC21 format but have not implemented the RDA standards.

3. Are the ARC libraries contributing members of OCLC?

Reference: Attachment J.1(a)(1) SOW Section 4.4

Yes.

4. What ILS (integrated library system) is in use?

Reference: Attachment J.1(a)(1) SOW Section 4.4

SirsiDynix Symphony.

5. Under "Questions and Answers Set 3" question number 6, the Government identified non-exempt categories for the subject RFP. It is our assumption that these categories are currently operating under Service Contract Act adherence and the associated Wage Determination; is this a correct assumption? If so and since the Government's expectations are a high degree of incumbent capture for the future task orders associated with this contract we would like some clarification. The position descriptions in the RFP for some categories can map to multiple SCA positions (i.e. Administrative Assistant I, II and III can map to General Clerks, Secretaries, or a mixture of categories); can the government provide a mapping of RFP category to the appropriate Wage Determination Occupation? This would greatly alleviate possible incumbent transfer hardships.

Reference: Attachment J.1(a)(3), Exhibit 1, Attachment J.1(b)4

The labor categories listed in clause I.6 FAR 52.222-42 on page I-6 and I-7 of the RFP are listed as non-exempt, for information purpose only. The Offeror, based on the duties and qualifications provided in the Attachment J.1(b)4, Standard Labor Categories and Descriptions, will determine which of the standard labor categories listed in Exhibit 1 of Attachment J.1(a)(3) are being proposed as exempt or non-exempt. The Offeror is recommended to refer to the United States Department of Labor website which addresses exempt and non-exempt employees, as well as exemption for Administrative employees. (See Amendment 02, item 1)

[End of Questions and Answers Set 6]